

## **Director of Clinical Training (DCT) – Alliant International University San Diego Campus**

Alliant International University is a professional practice University committed to excellence in four areas: Education for Professional Practice, Scholarship, Multicultural and International Competence and Community Engagement. The University provides students with the highest quality of education through excellence and innovation in academic scholarship, applied training and research, and community service, particularly to underserved populations. Through its Mission, the University's goal is to equip students with the competencies they need to provide public benefit and make an impact in their communities by addressing major contemporary social issues. Core competencies of the University's training programs include cultural diversity, which is infused in courses and field placements and is manifest in the diversity of its students, faculty.

### **Our Mission:**

Alliant International University prepares students for professional careers of service and leadership, and promotes the discovery and application of knowledge to improve the lives of people in diverse cultures and communities around the world.

### **Our Vision:**

An inclusive world empowered by Alliant alumni.

### **Position Summary:**

The Director of Clinical Training (DCT), under the general direction of the Clinical PhD and PsyD Program Directors, manages overall functioning of the Office of Professional Training (OPT). The DCT participates in securing, evaluating, and monitoring practicum placements and ensuring students are prepared for the internship application process and that sites meet educational standards of the programs. Roles and responsibilities include coordination and oversight of all professional training processes; meeting with students, site supervisors, faculty and Program Directors as needed; developing and administering trainings; problem solving and mediating as needed; and program evaluation (see more detailed descriptions below).

**Starting Salary:** \$80,000.

### **Minimum Qualifications:**

#### **Education:**

- A doctoral degree (PsyD or PhD) in clinical psychology from an APA accredited college or university.
- Completion of an APA-accredited internship.

**Experience:**

- Facilitating learning.
- Knowledge of best practices related to doctoral-level clinical training.
- Program development, evaluation, or management.

**Licensure, Certifications, etc:**

- Licensed Clinical Psychologist in the State of California.
- Valid Driver's License and proof of automobile insurance.

**Skills:**

- Proficient in Microsoft Office, especially Word, PowerPoint, Outlook and Excel.
- Knowledge of graduate clinical psychology education and training.
- Possesses a vision for and commitment to high quality clinical training.
- Be able to establish and maintain collaborative and productive relationships with practicum and internship sites.
- Excellent interpersonal and communication skills (verbal and written).
- Demonstrated initiative and problem-solving skills.
- Ability to work in a cooperative and service-oriented manner with faculty, staff, and University administrators.
- Good supervisory skills of both staff and students.
- Well-developed clinical expertise.
- Program evaluation.

**Duties & Responsibilities:**

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Direct the Office of Professional Training (OPT), which includes one full-time Administrative Assistant, three part-time practicum site Liaisons (who assist with site and

supervision vetting and quality assurance, training of supervisors in OPT processes, and problem solving as needed), and the Professional Training Committee, under the general direction of the PsyD and PhD Program Directors.

- Coordinate and facilitate bi-monthly Professional Training Committee meetings (these involve the Liaisons, faculty from each program, student representatives, Diversity Equity and Inclusion Committee, and the Administrative Assistant).
- Maintain good working relationships with practicum and APA internship sites, and oversee quality review.
- Secure new practicum sites as needed to ensure quality training is available for all students.
- Engage in regular student and faculty meetings to provide updates and address questions.
- Manage student field training clinical emergencies and Student Evaluation and Retention Committee (SERC) referrals.
- Collaborate with site Training Directors on the creation of behaviorally anchored remediation plans for students that are having problems on practicum/internship.
- Oversee Practicum and APA Internship Application processes.
- Ensure all students, faculty and staff are provided with up to date and accurate OPT policies, procedures, and resources.
- Oversee Professional Training evaluations, grading, tracking databases and filing system.
- Ensure OPT policies and procedures are in compliance with regulatory board requirements.
- Conduct program evaluation and develop and implement improvement plans.

### **Application Instructions:**

Please submit a resume/CV and cover letter

Applicants requested to interview should be prepared to provide three (3) professional references.

### **Background Check Requirements:**

Employment is contingent upon successful completion of a background check (including criminal, prior employment and education verification). Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current University employees who apply for the position.

## **Additional Information:**

**Anti-Discrimination Policy:** Alliant International University prohibits unlawful discrimination, harassment or retaliation in its educational programs, services and activities, and in employment practices, including but not limited to internal promotions, training, opportunities for advancement, terminations, relationships with outside vendors, use of contractors and consultants, and in its admission or access thereto, on the basis of race, ethnicity, national origin or descent, color, creed, religion, sex, age, marital status, disability (including physical, disease, psychiatric or psychological disability), medical condition, pregnancy, veteran status, sexual orientation, gender identification or expression, hair style or texture associated with race, or any other characteristics protected by applicable law.

Alliant International University is an Equal Opportunity Employer, committed to ensuring a high quality of education through the diversity of the University community and the curriculum. Women, people of color, people with disabilities and people from other underrepresented groups are encouraged to apply, as we actively seek to increase diversity at all levels. The University will conduct its programs, services and activities consistent with applicable federal, state and local laws, regulations and orders.

Applicants must currently be authorized to work in the United States on a full-time basis. Offers of employment are contingent upon the presentation of documents that demonstrate a person's identity and authorization to work in the United States, which are consistent with the provisions of the Immigration Reform and Control Act.

Applicants with disabilities and applicants who require assistance completing an application may contact Human Resources at [humanresources@alliant.edu](mailto:humanresources@alliant.edu) or 858-635-4509.

The California Consumer Privacy Act (CCPA) requires that we provide you with this Notice at Collection for California Employees and Applicants. This notice is about the collection and use of your personal information. We encourage you to read this notice carefully.

Governing legislation: Titles VI and VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the regulations implementing these statutes, and applicable federal and California law.

Alliant International University is a smoke and tobacco free environment.

Company: Alliant International University, Inc.

Country: United States of America

State/Region: California

City: San Diego

Postal Code: 92131

Job ID: 258347

Date: Mar 13, 2023

Location: San Diego, CA, US, 92131